

Booking Options Within Connexus

	BCD Travel	UC Travel Center (UCTC)	SWABIZ
What is it?	BCD Travel is a full-service travel agency.	The UC Travel Center is a full-service travel agency staffed by UC employees.	Southwest Air's business travel website for UC.
Can directly bill airfare to the Library?	Yes, Direct Bill ID is required from LBS.	Yes, Direct Bill ID is required from LBS.	No
Can book Southwest Air's deeply discounted "Wanna Get Away – Web Only" fares?	Yes	No	Yes
Can book State Fares?	No	No	No
Recommended for complex flights?	No	Yes	No
Is online booking recommended?	Yes	No, call a UCTC agent instead.	Yes
Travel Agency Service Fee?	Yes, \$7.50 for online booking. \$34 for agent assisted booking. An additional \$4 fee per Southwest ticket. See Fee Schedule for other fees.	Yes, agent assisted booking: \$25.00 for ticket ≤ \$150. \$32 for ticket > \$150. See Fee Schedule for other fees.	No
How do I book with it?	Log in to the Connexus portal. Click BCD Travel. Or call 1-877-TVL-UofC (1-877-885-8632) (higher transaction fee will apply).	Call 1-800-235-UCLA (8252).	Log in to the Connexus portal. Click on "Southwest SWABIZ."
Is travel insurance registration automatic?	Yes	Yes	No
Can book hotel or car rental?	Yes, but you cannot directly bill to the Library.	Yes, but you cannot directly bill to the Library.	You can book a car rental, but not a hotel. Car rental cannot be directly billed.
Can book personal travel?	Yes, personal credit card is required.	Yes, personal credit card is required.	Yes, personal credit card is required.