**To: Cataloging Staff
From: Catalog Management Group (CMG)
Date: April 11, 2013**

**Media with online counterparts**

Direct access electronic resources (e.g.. CD-ROMs, photo CDs, DVD-ROMs, floppy discs, memory sticks, computer tape cassettes, reels, etc.), which have online counterparts (or remote access; e.g. e-journals, titles supplied by aggregator services, databases, web sites, images, sound files, etc.), are to be cataloged separately; the URL **should not** be added to the direct access electronic resource record. A new bibliographic record should be created for each format.