

## Day 2 Exercises: Using the RDA Toolkit

Use the Toolkit to answer the questions below.

1. What is the title of the instruction 6.27.1.8?

2a. What is the RDA equivalent of “heading”?

2b. What is the instruction number that gives the definition of this RDA term?

3. I know that illustrations are recorded differently in the 300 field in RDA. How can I see how to record this information?

4. The book that I am copy-cataloging does not have a title page. How can I find out whether the title in the record is correct? Should there be a note to indicate where the title came from?

Links and further help/instruction

RDA Toolkit: [www.rdatoolkit.org](http://www.rdatoolkit.org)

RDA Toolkit Blog: [www.rdatoolkit.org/blog](http://www.rdatoolkit.org/blog)

RDA Toolkit Video Help: [www.rdatoolkit.org/videohelp](http://www.rdatoolkit.org/videohelp)

RDA Toolkit Essentials Webinars: [www.rdatoolkit.org/essentials](http://www.rdatoolkit.org/essentials)

Library of Congress training: See the link within the Toolkit: [www.rdatoolkit.org/training](http://www.rdatoolkit.org/training)  
Look for the “Using the RDA Toolkit” webinar.

“Using the RDA Toolkit” (modified for local use) on the UCB Catalog Dept. RDA  
Learners’ Page

[www.lib.berkeley.edu/catalog\\_dept/rda-learners-page](http://www.lib.berkeley.edu/catalog_dept/rda-learners-page)

If you need to connect to the Toolkit from home (instructions for connecting off campus)  
[www.lib.berkeley.edu/Help/connecting\\_off\\_campus.html](http://www.lib.berkeley.edu/Help/connecting_off_campus.html)