## **264 Basics**

## One way to visualize it: a mini spreadsheet

264	\$a - Place	\$b - Name	\$c - Date
_1 - Publication stmt			
_2 - Distribution stmt			
_4 - Copyright date			
_3 - Manufacture stmt			

- Start with the first row and work your way down
- If the "... not identified" phrase is in any cell or the cell is empty, move down to the next row in that column
- For all but the first row, leave the cell empty if you can't identify the element
- For each column, stop when you have "real" data or when you get to the bottom, whichever happens first
- Assemble the result

