

## Collection Services Council Meeting of September 5, 2023

September 5, 2023 (Hybrid: Zoom and in Doe 251)

Minutes: Jianye He

Attendees: Samantha Teremi, Susan Powell, Jo Anne Newyear-Ramirez, Hannah Tashjian, Jeremy Ott, Jim Church, Osman Celik, Mark Hemhauser, Anna Sackmann, Jesse Silva, David Faulds, Chan Li, Jianye He

- Announcements
  - Welcome new members (Jeremy Ott, Susan Powell, David Faulds and Jim Church) and intros
  - Welcome Anna Sackmann as CSC Co-Chair
  - Collections Budget Forum is scheduled at 1:30 - 3:00 pm, 9/13 (Wednesday). The focus will be the annual allocation framework and serial cancelation project wrap-up.
  - Two drop-in sessions: 1) in person session, 9/19 afternoon, Doe 303; 2) on Zoom session, 9/20 morning
  - Bancroft acquisition of bequest from William P. Barlow, Jr. (1934-2021), a former Rare Book School faculty member and rare book collector. He had a very valuable collection of antiquarian bibliography and catalogs, some titles were 15th century prints.
  
- CSC Housekeeping and [Overview of CSC and Expectations for Members](#)
  - Communicate with your subject council/division/unit
  - Bring issues to CSC
  - Participate in meetings and email discussions
  - Usually no meeting in Jan, July/Aug, but there may be email discussions
  - Jo Anne has invited Kate Donovan (Director of Bancroft Library and AUL for Special Collections) to work collaboratively with CSC. Kate is expected to step in later.
  
- Update on vacant Collections Services Division positions  
Jo Anne announced 4 positions that need to be filled soon:
  - Head of Licensing and E-Resources
  - Acquisition staff (hope to be fulfilled in fall, 2023)
  - Metadata service librarian (this person will serve as a principle cataloger and trainer)
  - Serial handling staff
  
- [EVCP campus working group report](#)  
The report was published in August, 2023. Jeff, Jo Anne and Heidi were involved in the process. Jeff shared with the LAUC-B Executive Committee that the EVCP will issue a response at some point in the near future. CSC members expressed that the report should be shared with candidates for the new UL.
  
- Assessment update

Chan talked about some changes to the annual statistics process. Centralized statistics are done by the Alma Analytics team. The purpose is to eliminate manual count. Reported data include CDL's physical holding statistics, but not ILL statistics and out of scope data (special collections, archives, manuscripts). Microforms may not be included in statistics, as it is not required by ARL. Salwa has reported it to the Library Cabinet about the possible change. Media count will have a huge drop too, if they are not cataloged at item level. E-books count will increase a little bit.

Chan also announced that a new Alma Analytical Training is scheduled at the end of September. A solution is found to generate List of New Acquisitions. Alma LibGuide will be refreshed.

- Potential Agenda for the year
  - Strategic plan and its impact on CSC's priorities
    - Jo Anne mentioned that some projects CSC is working on may need to be altered based on the strategic plan, though most of the projects are general enough this may not be needed. CSC may need to set up goals to refresh current activities.
  - DEIBJ in Collections Report Recommendations
    - Next steps: Jo Anne talked about CSC's effort in collecting feedback from other stakeholders last year. Summarized recommendations will be added to a google spreadsheet. Several of the recommendations have been accomplished to some degree. CSC members are encouraged to take a look at the spreadsheet and we will have a discussion at the October meeting.
    - Related: [LHS's Statement on Harmful language](#) (see box on the guide)
  - [Draft Vision Statement](#)
    - [Survey Feedback on the Vision and Strategies](#)  
Jeff pulled back on this work during the serial cancellation project. It is not decided whether to put it up or not. Strategic plan will be done next June.
  - Collection Policies
    - [Gift Books](#) It is done and posted to the web.
    - Data
    - [Missing policies](#) (2019 CSC report)  
CSC encouraged that a policy around DEIBJ be taken into consideration and start to build on it.
  - UC Search Advanced Search Options
    - Differences between UCLA and UCB (observed by Osman and Mohammed)
      - Mohammed Hamed proposed that the "newly added records" facet be added, similar to UCLA. Apricot is working on this and it should be announced soon.
    - There is a process to request changes.
      - CSC could investigate potential changes and invite other groups, such as PSC, CMC to discuss pros and cons of recommendations prior to submitting any changes.
  - Collection Consolidations updates
    - Collections are being consolidated because of recent and upcoming library closures (Anthro, Physics/Astronomy, Math). Space in Main and

Engineering will need to be made to accommodate any incoming collections.

- A working group set up criteria for books that need to be sent to NRLF or withdrawn
- Jo Anne also mentioned that Dana Peterman and Judith Consales from UCLA have reached out to know UCB's YBP, Gobi and LC plans. This collaboration is at the initial stage.
- CSC discussed and prioritized the above and volunteers will take a closer look at each idea over the next few months:
  - DEIBJ: Jo Anne, Jesse and Jim Church
  - Missing policies: Anna Sackmann, Samantha Teremi and Susan Powell
  - Collection consolidations: CSC will invite Adam Baron to discuss monographic series at the November meeting.
  - UC Search Advanced Search Options (UCLA and UCB): Osman Celick, Jeremy Ott

Next CSC meeting will be on October 3, 2023