

Collection Services Council Meeting of November 1, 2022

Time: 10 – 11:30 am

Location: Zoom

Members: Osman Celik (ex-officio), Jianye He, Mark Hemhauser (ex-officio), Chan Li, Jo Anne Newyear-Ramirez, Liladhar R. Pendse, Stacy Reardon (co-chair), Anna Sackmann, Jesse Silva (co-chair), Elliott Smith (recorder), Hannah Tashjian, Samantha Teremi, Tim Vollmer

Guests: Jane Rosario (substituting for Osman Celik); DEIBJ Working Group members Jim Church, Kristen Greenland, Becky Miller, Scott Peterson, Naomi Shirashi

- **DEIBJ in Library Collections Report**
 - Draft report shared for CSC comments
 - CSC had a lengthy discussion about the report, clarified questions, and offered suggestions for the final version. CSC suggested the report be circulated among units mentioned for feedback before being widely released.
 - **Next steps:**
 - Incorporate/resolve CSC comments on draft report
 - Spell out process to work with Divisions. Make clear to Division Heads that all levels of staff should be involved in reviewing the report.
 - Develop a list of questions for broader input to address. Feedback framework: Comments, concerns, is anything missing/are there any blind spots? What do you like about the recommendations? Focus on constructive feedback.
 - Thanks to the EID/DEIBJ in Collections Working Group for all their efforts!
- **Announcements**
 - **Licensing Brown Bag Nov 14:** 12 – 1 pm
 - **Serials budget reduction:** Based on CSC and CDLG feedback, Jo Anne and Jesse will reach out to subject councils and divisional groups to talk about the serials budget reduction. This may turn into a more regular occurrence (once a quarter, 2x/year, etc.).
 - **Task Force on Racial Justice (TFRJ) Area Studies Assessment Group update:**
 - Consultants did focus group of representatives from institutions with large Area Studies departments
 - Assessment group developed a set of focused questions, contacted 15 institutions with large area studies collections to interview, and have done 11 interviews. Topics covered in the interview included DEIBJ issues, collection funding, reporting lines, their version of CSD support, etc.
 - Currently summarizing responses and writing report; report to come (December-January) — will go to JMM since this is a continuation of the TFRJ
 - ALA Chief Collection Development Officers Group has reached out to Jo Anne, asked for a presentation. Jo Anne has communicated with the Area Studies Assessment Group. Some members will be presenting on their assessment work.
- **CSC Project Updates**
 - **GreenGlass Working Group:** continuing to work on report, may be finished this month

- **CSD Project Updates**
 - **Unsub:** rolled out to CDLG and Serials Reduction and Savings Distribution Group; Unsub can help determine whether breaking up a large journal package is financially advantageous while maintaining access to needed core content. Will consult before any actions are taken. First vendor to be reviewed will be Taylor & Francis since the license is up for renewal this year.
 - **Standardized Usage Statistics Harvesting Initiative (SUSHI):** has been implemented for 15 vendors, more databases and vendors to be implemented (Serials Reduction and Savings Distribution Group came up with a list in consultation with divisions and councils). Jason Dezember to investigate whether implementation can be at vendor or resource level; if at resource level, will need to prioritize which resources are implemented first
 - **GreenGlass for Serials:** data has been pulled, will be sent to OCLC for processing; selector training to come in January for use in the serials reduction project
- **Feedback from councils/divisions on training priorities**
 - Tabled until December meeting
- **Serials Reduction and Savings Distribution Group update:**
 - Trained for Unsub, developing criteria for serials to be canceled — consultation in process.
 - Want to develop categories and criteria for communicating why certain resources are selected for cancellation, classification for decisions.
 - Divisions and units will decide internally how to approach meeting their assigned targets. Each should communicate their process to Jo Anne so that she can effectively communicate with faculty.
 - Timeline:
 - **Dec-Jan:** Criteria finalized
 - **Feb 1:** lists of serials given to Divisions
 - **Third week of March:** decisions due from Divisions, public-facing website created for consultation/feedback
 - **April to Mid-May:** Consultation period with faculty and campus
 - **Mid-June:** Cancellations need to be finalized so that publishers/vendors and subscription agents are notified and canceled serials are accounted for in the FY24 budget
 - Expectations document to come: goal is to reduce selector anxiety around the serials cancellation process. The document will give a framework to selectors for decisions, make clear that best efforts can be made based on available information, and no decision is necessarily permanent.
- **Future agenda items**
 - Brittle books
 - Expectations document or other serials reduction documentation for feedback

Next meeting: December 6, 2022, 10 – 11:30 am