

Collections Services Council Meeting of September 7, 2021 (Abbreviated meeting: 10-11a)

Minutes: Sherry Lochhaas

Guests: Jane Rosario

- Announcements
 - Analytics trainings this week
 - Data working group update
 - Made some updates to the report based on feedback from CSC
 - Specifically, long-term idea of data preservation formats
- Impending Move of CSD Services
 - Moving to Doe by January. Learning Alma, dealing with the move, handling backlogs all at the same time.
 - New space is much smaller. Less shelving (about 1/5 of what we have in Moffitt 250).
 - Limiting some services this fall:
 - Rush for course reserves is still available, but not for other materials (even faculty requests)
 - not tracing materials (books shelved everywhere in the room, some sent to vendors, etc)
 - not accepting gifts (don't want to move them multiple times as we move rooms). Use ILL instead if the material is needed.
 - Timeframe of move moved up because UCOP gave us money for seismic retrofit of Moffitt. Focus on cataloging what's in Moffitt before the move.
- RJTF Area Studies Survey
 - Summary provided in Jo Anne's Collections Update. Subgroup working on an environmental scan, several focus group sessions held at the end of July. Results of the focus groups will be shared with the library. More focus groups may occur, or one-on-one sessions.
- Next steps on DEIBJ Collections Strategy, more to be discussed in October
 - Started creating definitions of what this means, documenting ideas on long-term and short-term strategies. Idea: Create a short-term working group to help us prioritize what can be done sooner, as well as determine long-term goals that may require further investigation. Jo Anne, Jesse, and Stacy are working on a charge for the working group, to discuss in October meeting, does not necessarily need to be members of CSC.
 - Budget was increased \$10k for Ethnic Studies as a stopgap measure
- Collections Budget Update
 - Selector/Collections Budget Forum: Sept 16th 1-2. Jo Anne will send out the zoom invite.
 - Slight budget reduction this year. CDLG met in July and set priorities. Selector allocations are stable. Not able to add in additional \$300,000 this year into selector budgets (was one-time last year). Jeff & Cabinet reduced the collection budget further after the retreat. Not enhancing the binding budget this year. More detail in next week's forum.
 - Cabinet approval and campus exemption approval still needed for hiring positions.

