

Public Services Council (PSC)

October 25, 2022

10 - 11am on Zoom

AGENDA

I. Announcements + updates (All, 5 min)

- Bancroft Library will stop requiring appointments after January 2023. Once the decision is finalized, it will be communicated to the Library community. Hours will change slightly at that point.
- Institute of Government Studies (IGS) Library:
 - one of the main area that the Library and institute engage with is ballot measures and elections. IGS Ballot Measure Guide: <https://igslibrary.berkeley.edu/library/election-guides/ballot-measures>
 - Voter Information LibGuide - in coordination with ASUS voter coalition (undergraduate run) looped in Jesse Silva and Jim Church <https://guides.lib.berkeley.edu/voterinformation> - please share with others. Send feedback to Kris K.
 - IGSL Open House, Nov 1, 2022 <https://forms.gle/Y5zAWDwoPToM2WyP6>
 - IGS and IGSL New website - Berkeley Open Sites (portion of site could not migrate as B Open Site is built and so measures and planning docs not migrated). If someone has Drupal knowledge and can help out, please reach out to Kris Kasianovitz.
- Institute of Transportation Studies (ITSL) Library is celebrating its 75th Anniversary <https://its.berkeley.edu/news/its-75>

II. Library code of conduct - proposed revision related to scooters (Beth, 15 min)

Post covid, the library code of conduct was tweaked slightly. Campus does have an interim policy on electric micro devices, but it has not been finalized yet. It might be finalized this year by campus. Since the campus policy has not been finalized, The Library is recommending updating the Library policy for now around these electric micro devices. And once the campus policy is finalized, we can refer to the campus policy and keep this statement assuming that our policy matches with campus policy. Discussion - should we add something to the Library Code of Conduct and is there something we're missing? The increase in the number of scooters brought into libraries led to the suggestion to add some more text to the [Library code of conduct](#) which states some prohibited activities. The sentence in red is a suggested addition to help staff interactions with users around desired behavior:

*Ride mopeds, bicycles, skateboards, scooters, inline skates, roller skates, or hoverboards in Library buildings or on walkways where hazards, property damage, or personal injury could be created by their use. These vehicles also may not be stored in any public spaces, hallways, corridors, offices, balconies, or stairwells, or attached to railings. **Personal mobility devices must be collapsed where***

possible and fully carried in the building. Exceptions are made for strollers and vehicles used by persons with disabilities.

The following discussion points were raised:

- We want to encourage users to use these devices over cars as they are net good, but we want them used in appropriate ways that does not cause harm (like falling over or leaning over desks) - it was suggested that the Library bring this up to the Parking and Transportation equity committee.
- This is not just a Library issue - it's a campus issue. We need to work from campus's side to find places and solutions.
- We can adapt and revisit the Library code of conduct as needed.
- If devices cannot be collapsed then they need to be carried.
- Use of the word "personal" was discussed, in case it has implications in case that phrase signifies something else to the campus community. The term is what campus uses to identify these devices. The term transportation devices was suggested - Beth will look for another term.
- PSC voted unanimously to accept the change, with the change of the phrasing that was considered odd.
- Next steps - Cabinet will be updated and then the library webpage and PDF will be updated and a libstaff email will be sent with the final version.

III. Long-term library space proposal (All, 30 min)

Throughout October, the Library is seeking comments about the [long-term library space proposal](#). We continue to add to the [FAQ](#) also. Additional public service-related questions or comments?

- October is the month for receiving feedback.
- Faculty and students are asking how they can help - there is a section in the FAQ around helping the Library. Users should express the role and value of the Library and the various ways in which we support research, teaching, and learning is the most important thing we have right now.
- Library staff could suggest alternatives to this plan and proposal if there are other ideas
- We need to educate users on how to communicate the value of the libraries. We continue to welcome donors who want to support us.
- Through November and December we'll work through all the feedback that has been received and there might be feedback on changes to options proposed and alternatives will be explored. A final proposal will be readied in January.
- Another week left to receive feedback - by the end of the month after the form is closed, anonymized feedback will be shared (350+ responses so far). An organized thematic document will be shared on the feedback.
- Embracing new services we hope to offer to the users and continue to offer the services we have always offered and be good caretakers of our collections.

IV. PSC future agenda topics (All, 10 min)

Our next and final meeting of 2022 is scheduled for November 22, and the first of 2023 is scheduled for January 24. Looking ahead, what might we plan for those dates? You can reach out to the groups you represent over the next couple of weeks and share suggestions you gather via libpsc@lists.berkeley.edu.

- November and December meeting will be canceled as it falls during the Thanksgiving holiday week and winter break week.
- We'll work via emails for Jan in lieu of Jan meeting.
- Members to talk to their units/councils to get ideas for PSC topics- a shared document for members to put their ideas in. Examples:
 - Look at all the public services policies.
 - EPSD is looking at a checklist for accessibility for their spaces and are working on a welcoming space checklist- their work would be interesting for us to look at and discuss and adapt to use at all our spaces.
 - UC Library Search and Alma - focus on how we promote it, as this is the primary access to our resources.
 - Things related to FWA - how do we create consistency and equity within our staff and the services we support.
 - Other ideas should be added to [this document](#)