GUIDELINES FOR CONTRIBUTORS TO
PRACTICING ANTHROPOLOGY

Practicing Anthropology is a career-oriented publication of the Society for Applied Anthropology. P.A. strives to be a participatory publication. Readers are invited to submit special issues, articles and commentaries, suggest topics, and offer their evaluation of previous issues.

Articles

Articles should be written in an interesting style that maintains the reader's attention. The lengths should be no more than twelve double spaced pages each. References to the literature should be avoided and, if used (only sparingly), inserted internally. Titles should be no longer than sixty characters long.

Submissions should be accompanied by photos—one at least of the author(s), even if only a head and shoulders shot. Other photos illustrating the articles are encouraged, and there should be a cover photo representing the theme of the issue. The cover photo should be aligned on the vertical. Photos can be derived from color prints and from snapshots but they should be of good contrast. The arrangements for photos can come later in the editing process.

One paragraph sketches of the authors' affiliations, activities, education, addresses, and applied interests should accompany the submissions.

The number of articles in an issue, including possible introductions to special issues, is usually six to ten.

We can deal in hard copy for a while (two copies please) as we do the editing, but as we get closer to the final product we would like to have the material on a diskette. Yet, the sooner we receive diskettes, the faster the editing process is facilitated. We use Macintosh (Claris Works II, IV, WordPerfect, and Word). Our conversion program allows us to handle DOS, but convert to an earlier version so that we are more likely to have it available on the conversion program.

Special Issues

Special editions on topics about applied or practicing anthropology are most welcome and constitute most issues.

Potential guest editors are encouraged to contact the Editor and reach an agreement in principle about the topic and articles. That can be done by sending abstracts, a proposal of one or two pages, or samples of some papers already written (perhaps from a conference session). After the agreement is reached the special issue editor works closely with his or her colleagues on the papers and then provides an edited issue to the Editor. The guidelines for individually submitted articles, as presented above, apply to these collections as well. The Editor then will usually make more editorial suggestions directly to the authors.

Commentaries

Opinion and informative pieces relevant to central issues in the practice or application of anthropology are encouraged. These should be from approximately three to six double-spaced pages.

News

Press releases and announcements relevant to the mandate of the journal as a career-oriented publication are similarly welcome.

Deadlines

To ensure the facilitation of the publication schedule of Practicing Anthropology, please observe the final copy deadlines: November 1 for the January issue; February 1 for the April issue; May 1 for the July issue; August 1 for the October issue. Various working drafts of articles will have been received earlier.