Instructions for Authors

1. Archaeology in Oceania publishes original contributions in three sections: articles (3000 words or more), research reports (shorter and factual rather than interpretive) and comments, which relate directly to previously published material.

2. All material must be submitted initially as hard copy, with everything typed in double-space on one side of A4 paper. Leave a 5 cm margin on the left, 1 cm on right. Underline the words to be italized; do not use italics or bold script. Put your name on every page. Send two copies of all material, including illustrations. Do not send a disk at this stage.

Once the article has been accepted, we require the final revised version on disc, along with one hard copy. We accept IBM or Macintosh disks, preferably using Microsoft Word. However, if you are unable to meet these requirements please tell us the word processing package used on the disk submitted.

3. Supply an Abstract outlining the gist of your article in not more than 200 words.

4. Cite references within the text by author's name, date of publication: and page, in the following form: (Smith 1972:46).

5. Report uncalibrated radiocarbon ages in upper case (BP) and calibrated ages as cal BP. Always supply laboratory numbers and specify the Calib version used.

6. Short quotations (25 words or less) should be indicated by single quotation marks. Longer quotations should be separated as an indented paragraph without quotation marks, leaving an additional line space above and below. Type all quotations in double-space.

7. References. This list should include all and only those works cited in the text. Type the references beginning on a new sheet in alphabetical and calendrical order. Check current issues for acceptable format.

8. Illustrations, including maps, must be submitted as black and white drawings, using coarse-grained shading. High quality laser prints or bromides are acceptable. Drawings and photographs should be designed to fit in one or two columns and their final width should thus be a multiple of either 85 or 178 mm. The maximum possible length of any single drawing is 248 mm. We cannot redraw illustrations: if you have any doubts about the suitability of yours, send them to the Editor for comment before making final drawings.

Number illustrations and photographs consecutively and type the captions together on a separate sheet. DO NOT put captions onto the illustrations. Photographs should be submitted as glossy prints, preferably at intended final published size, that is one or two columns wide.

9. Each table should be typed on a separate sheet, numbered consecutively and given a caption at its foot.

10. Page proofs are sent to the author for correction. Changes to the text cannot be accepted in proof. Reprints must be ordered and paid for when proofs are returned. Authors are not sent a free copy of the issue in which their article appears.

11. Address all correspondence to the Editor, A.O., 116 Darlington Road-H42, University of Sydney, N.S.W. 2006, Australia.