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The complete manuscript should be typed double-spaced on one side only of good quality A4 (approximately 210 x 297 mm) or 8.5 x 11 inch US standard paper. The hard copy should be accompanied by a disc containing an electronic version of the text produced in WinWord™ or Microsoft Word™ for Windows. Please use *Times New Roman* 14-pitch font (approximately 28 lines per page). All pages should be numbered. No automatic word processing commands (e.g., auto-numbering of references, paragraphs, foot- and endnotes, etc.) or macros should be used.

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