DOE/MOFFITT UPDATE for April - June 2008

I. SERVICE EXCELLENCE AND RESPONSIVENESS

Cal-1-Card Printing Trial: From July 21 through mid-September, a pilot will be underway in Moffitt Library to test Pay-for-Print with a Cal-1-Card. Initiated by Mike Rancer, and in close collaboration with Paul Payne, Eric Fernandez and Aisha Hamilton, a Cal-1-Card Print Station has been configured, installed and networked to several public computers, including one ADA-compliant computer; signage has been greatly enhanced to distinguish between the two systems. Additionally, LCIS is working to configure the Cal-1-Card print system to work with Airbears, with the hopes of testing wireless printing by the start of fall semester. Canon/Equitrac remains the default print system in for the rest of Moffitt's public computers.

Doe Side of Doe Annex Opening: With Doe Annex on track to reopen in the fall -- including the return of Bancroft Library, ROHO, Mark Twain, Library Systems, and the University Librarian's Office – Doe Library will gain new ADA-compliant (men's and women's) restrooms on floors 1 and 2 and a new building entrance through the Bancroft portal on the east side of Doe leading to the Heyns Reading Room. Doe Library will have new directories and way-finding signs that will be installed in phases beginning this fall. Doe Library floor plans are being revised.

Filming in the Doe/Moffitt Libraries: Based on the dramatic rise in number of requests for filming and photography shoots within the Doe/Moffitt Libraries in the past couple of years, the "Filming the UC Berkeley Library" policy -- last revised in 1991 -- has been updated and approved by Library Administration. The new policy is on the Library's web site (under About the Libraries / Other Information / Policies) at http://www.lib.berkeley.edu/AboutLibrary/filming.html.

Improving Lost and Found in Doe/Moffitt: Building on the recommendations of a working group that surveyed current practices in handling lost and found items and queries at the twelve service points in the Doe/Moffitt Libraries, the Doe/Moffitt Advisory Group has adopted new procedures and charged a Lost and Found Implementation Team of Gary Bland, Peter Soriano and Nicole Waugh. The team will create web sites for library staff and the public, test the prototype database developed for tracking items, conduct orientations or training for staff, and evaluate the procedures with further recommendations by spring 2009.

Online Reservations for Gardner Stacks Study Rooms: Mark Marrow and Peter Soriano have been working with Garey Mills from the Library Systems Office to develop an online reservation system for the study rooms in the Gardner (MAIN) Stacks, using an open source application called phpScheduleIt. We hope to have a test product by early August and full implementation of the current production system by fall 2008. By spring 2009 a new release of the software is planned which will include several key functions: CAS authentication, key tracking, limiting reservations (i.e. 1 two-hour period per day, 3 times a week), and tallying the number of missed reservations per user.

People Counters Installed in Doe/Moffitt: The Gardner (MAIN) Stacks Survey Task Force report recommended that DMAG approve the purchase of patron counters for the Stacks (Level A portal, entrance to Gardner from the Moffitt side on Level C, and entrance to Moffitt Library). The Walker Wireless patron counters were installed by Library Space Planning; the servers were installed and configured by the Library Systems Office. The counters are wireless. Data collected from the counters is stored on a half-hour, hourly, daily, weekly, and monthly basis to allow for

the generation of statistical reports from any standard web browser. These reports will allow Doe/Moffitt Libraries the opportunity to plan future services based on building usage.

SSEAL Facility Upgrade: The South/Southeast Asian Library, in response to patron complaints about glare from un-shaded windows and uncomfortable seating, underwent a modest renovation which included the complete cleaning and restoration of all blinds and the installation of new reading chairs.

II. TEACHING AND LEARNING

Berkeley Center for New Media Moving to 340 Moffitt: Campus Space Assignments and Capital Improvements Committee approved the release of Room 340 Moffitt (outside FSM Cafe) to the Berkeley Center for New Media (BCNM). This will provide BCNM faculty members with a dedicated space for classes, workshops and presentations. BCNM staff are working with the Library on equipment and room specifications as they plan the upgrades. BCNM faculty are trading the current shared space on the first floor of Moffitt Library for the standalone classroom space in 340 Moffitt, but will continue to share storage space with the Library on the first floor of Moffitt Library.

Moffitt Library Renovation and Revitalization: As of July 14 the Moffitt Library project was posted to the Capital Projects web site with a call for interested architectural firms to apply; selections will be made later this fall. In the meantime, the Library continues to investigate programmatic issues. Building on previous Think Tanks focused on reference/consulting services, circulation/access services, and group learning spaces, we initiated six additional Think Tanks on topics including security, book collections, computing services, media services, food/drink, and exhibits/displays. An Early Bird for an update to all Library staff and interested campus partners will be planned for fall.

III. COLLECTION VISION AND ACCESS

Medium-Rare Storage in Doe Library: A Medium Rare Collections Program Task Force (MRCP) has been charged by AUL Eckman and AUL Dupuis to plan a program for at-risk materials (rare books, visual arts material, history and literature) shelved in the Gardner Stacks. Planning for such a facility was a key recommendation in the Collections Integrity Task Force report. MRCP Task Force members are Anthony Bliss, Michaelyn Burnette, Phoebe Janes, Kathryn Wayne, and Myrtis Cochran (chair). The task force will present its recommendations for a medium-rare material storage facility, an already identified space in Doe Library, by mid-September 2008.

Graphic Arts Loan Collection Ready to Loan: Morrison Library's Graphic Arts Loan Collection (GALC) is on track to resume circulating this fall. To this end, several aspects have been addressed since the professional appraisal was completed in January 2006. Alex Warren took the lead in envisioning a program for contemporary times. Working in close collaboration with Beth McGonagle, Brooke Dyckman and others, his vision has resulted in the development of a visually-arresting, user-friendly web page -- very appropriate in the context of the GALC program. There's a great article about GALC in the local Contra Costa Times -- 'The dorm room as gallery' at http://tinyurl.com/5zdgr3

IV. STAFF SUPPORT AND ENGAGEMENT

New Meeting Room in Doe Library: 225 Doe (formerly Amy Kautzman's office) has been repainted, cleaned and furnished with a larger meeting table and chairs to help accommodate our need for more meeting space. The room also contains a computer and printer to facilitate consultations with groups of students and faculty. The space accommodates about 10 people. Priority of use is intended for Doe/Moffitt staff, so currently the room can be scheduled through the Doe/Moffitt department heads.

Job Mapping for Unrepresented (PPSM) Staff Positions: Doe/Moffitt Supervisors and Department Heads participated in mapping PPSM position descriptions to Library Family templates for LHRD and campus HR review and finalization as part of the Chancellor's Career Compass initiative.

Transitioning to Open Meetings: With the goal of creating a more inclusive environment, ADMIRE (reference/instruction) and DMSelect (collections) groups are opening their meetings. As of July 2008, we'll begin to announce meetings of potential interest to multiple units via dmstaff@ and all interested people will be welcome to attend. This new approach offers flexibility for scheduling and, we hope, a more welcoming environment for gathering a variety of perspectives.

Farewell to our colleagues...

Anne-Marie Basso from Humanities and Social Sciences

Norah Foster from Graduate Services

Kathleen Gallagher from Instructional Services to Anthropology Library (temporary July 1 - December 31, 2008)

Karen Munro from Instructional Services

Corinne Robinson Slouber from Humanities and Social Sciences

Welcome to our new staff and congratulations to colleagues on new assignments...

Alison Wannamaker as Exhibits Coordinator (*temporary May 1, 2008 - April 30, 2009*) Lori Foster transitioned to Administrative Assistant to the AUL Jennifer Dorner temporarily selecting for Moffitt collection through December 2008 Scott Peterson as Operations Manager for Graduate Services

Updates about recent recruitments...

Search committee review underway for Head of DM Research and Collections for Humanities and Social Sciences

Search committee review underway for Head of DM Research and Collections for International and Area Studies