OVERVIEW
The Graphics Service unit consists of three staff members who provide library-wide graphics support for print and electronic publications, exhibits, and environmental graphics.

YEAR’S HIGHLIGHTS
A new part-time temporary Exhibits Coordinator was hired in response to the increasing demand for exhibit support from Bancroft, EAL, and the subject specialty libraries. Several of these libraries have recently developed new exhibit spaces and Graphics is now able to provide some basic exhibit support.

The office/production space was re-organized to accommodate the increased staff and improve efficiency and productivity.

Staff participated in the New Directions discussions and served on the Library Exhibits Committee, the Moffitt Revitalization Exhibits Task Force, and the Bancroft Exhibition Program Task Force.

Statistics
Total number of projects received: 549
Total number of projects completed: 536

Publications
Notable projects completed included:
• Fiat Lux newsletters
• Celebrating Learning booklet
• C. V. Starr East Asian Library grand opening materials
• Lunch Poems and Story Hour publicity materials
• LDO solicitation and events materials

Environmental Graphics
Work is ongoing to re-design and update all Doe/Moffitt signage. Staff developed new signage for library-wide programs, such as ADA compliance, and signage packages for new and existing libraries.

Notable signage projects completed included:
• Doe and Doe Annex signage (ongoing)
• Gardner Main Stacks signage proposal (with DMCS)
• Physics Library – new signage program
• Public Health Library – new signage program
Exhibits

Notable exhibits completed included:
Bernice Layne Brown Gallery
• Missionaries, Merchants, and Movable Type: Collectors and Collections of the C. V. Starr East Asian Library
• From Plugs to Bling: A Century of Cal Student Fashion
Moffitt Cases
• Faculty Spotlight
Prizewinner Case
• Cécile Evers: Slave Language Acquisition in the 18th Century, Gobernación of Chocó, Colombia
Bioscience and Natural Resources Library
• Moffett photo exhibit
East Asian Library
• Publications of the East Asian Library

OBSTACLES
The increasing demand for graphics support particularly in the areas of exhibits and signage was a challenge in the past fiscal year. We will continue to work to find creative solutions to this obstacle.

DEPARTMENT GOALS
• Develop online job tracking database system for projects using MS Access.
• Assess and develop policies and procedures to provide efficient exhibit support for Bancroft, EAL and subject specialty libraries with part-time staff.
• Develop overall standardization of Library signage and refine the signage project request procedures to streamline the production process.

DEPARTMENT MEMBERS
Desi Gallardo, Exhibits Coordinator (temporary rotation 7/07-10/07)
Aisha Hamilton, Exhibits and Environmental Graphics Coordinator
Alison Wannamaker, Exhibits Coordinator
Mary Scott, Head