1) The Library should assess its capacity to run a “service based” digitization and preservation program who’s core clientele would be UCB faculty and library selectors

2) Any such program needs a clear communications plan so people know who to ask to for services

3) We should assess the strengths and weaknesses of available preservation tools and provide a selection of tools that best meet different needs.

4) Preservation efforts require a team approach – expertise in the subject area of materials being preserved, preservation technology, metadata and a project manager

5) Need to address how we preserve “versions” of materials archived from the web at different times

6) Need to understand the trade-offs between using microfilm and digital preservation. The Library is spending a lot of time and money on microfilm

7) We need a plan to address digital materials throughout their full life-cycle (selection, acquisition, metadata creation & maintenance, access, preservation, estate planning).

Breakout session participants: Michael Sholinbeck, Nick Robinson, Linda Turitz, Flo Mayberry, Claude Potts, Mary Elings, Bernie Hurley