Authority Records Working Group
Meeting minutes Jan. 7, 2009, 9-10am

Present: Randy Brandt, Steve LaFollette, Richard Ogar, Lisa Rowlison, Jesse Silva, Kai Stoeckenius, Karen Yu

Outsourcing: Lisa pointed out that budget shortfalls shouldn’t discourage us from pursuing the outsourcing option. Surplus collections moneys may be available for funding outsourcing; some have already been diverted for use by Acquisitions Div.

ACTION ITEM: Randy will contact LTI and one other vendor to arrange a demonstration, preferably during our usual Weds. morning meeting time. He will let us know what information the vendor will need for the demo, such as the number of bib records in our database.

Recommendation document for the Implementation Group: Steve was unable to come up with a satisfactory draft, so Lisa will create the document. She will email it to the group for review. Early February is a likely deadline for submitting it to the Implementation Group.

ACTION ITEM: Steve will turn over his notes to Lisa for editing.

We discussed the burden of authority work that would fall to UCB staff in lieu of outsourcing. It was agreed that at least 2.5 FTE would be needed to keep up with the work for Main, Branches, Self-cataloging units, and Affiliated Libraries.