Authorities Records Working Group  
Meeting minutes, Dec. 10, 2008, 9-10am

Present: Randy Brandt, Steve LaFollette, Richard Ogar, Lisa Rowlison de Ortiz, Cathy Scheiman, Jesse Silva, Kai Stoeckenius, Karen Yu

Jesse joins us as liaison to the Implementation Team.

Randy updated us on our upcoming meeting with Phil Youngholm. Phil is familiar with authority record work in Millennium and will demonstrate Headings Reports. We only have an hour for the training, so we will only get an overview of authorities functions but will try and cover as much as possible. Steve will open room 105 Doe at 9:30 for any Group members who want to arrive early.

An additional question for Phil: Can Millennium flip all the bib headings when the established form changes?

Outsourcing authority work was discussed.

ACTION ITEM: Jesse will ask the Implementation Team if outsourcing is an option that the Authority Records Working Group should continue to pursue. In the meantime ...

ACTION ITEM: Karen and Jesse will look into contacting vendors, such as LTI, for possible consultation and pricing. Karen is continuing to research other libraries’ experiences with outsourcing.

Some factors to consider when looking at the outsourcing option:

1) The current model will have us paying for the weekly LC authority load, and the III automatic authority control. These expenses can be weighed against the cost of using a vendor.

2) Frequency of vendor cleanup will need to be decided. Will quarterly be often enough?

3) How will units that do authority work (outside of Main Tech Services) benefit from outsourcing? These units include BANC, EAL, and MUSI. Karen reports that EAL is keeping up with their authority work, but it requires a strenuous use of staff resources.

Randy noted that the deadline for the Authority Records Working Group report and recommendations is still “TBD.”

ACTION: Jesse will ask the Implementation Team about the deadline.