Authority Records Working Group meeting minutes
17 November 2008 & 19 November 2008

11/17/08: Initial meeting

Present: Randy Brandt (chair), Paul Atwood, Dana Jemison, Steve LaFollette (co-recorder), Richard Ogar, Lisa Rowlison de Ortiz, Cathy Scheiman (co-recorder), Kai Stoeckenius, Kitty Whiteside, Karen Yu

In Millennium we will have 2 authority files: 1) name (including uniform titles); and, 2) subject.

We might consider consulting Elizabeth Spohrer at MUSI regarding their use of authority records (ACTION ITEM?)

We also might want to consult with LAW regarding their authority records in Millennium. ACTION ITEM: Randy to contact Chris Tarr.

Very few ARWG members have had any Millennium training. ACTION ITEM: Randy to contact Charis Takaro to request training in the Authority Records module for ARWG team.

The topic of outsourcing vs. in-house authority record maintenance was discussed. Karen has contacted several other libraries to inquire about their experience with outsourcing and is compiling the results.

CUAF authorities, created on Datapoint and loaded to GLADIS in the 80's (?), are mostly archaic. It was suggested that they not be migrated, with the possible exception of records with 4xx fields.

There are multiple copies of some authority records in GLADIS and some include valuable local information. Many series have had local treatment decisions added. Cathy has been working on logs to review these manually and is wondering if there is a more efficient way to retain local data but not migrate all copies to Millennium.

One idea was to move local data from the series authority records to the serial bib or holdings records. However data cannot be directly migrated from the series authority records to Millennium.

It is strongly suggested that duplicate authority records be eliminated before (or during?) migration. ACTION ITEM: a subcommittee (Dana, Kitty, Lisa, Cathy, Randy, and Steve) will meet 11/19/08 to discuss duplicates.
11/19/08: Meeting to discuss duplicates

Present: Randy Brandt, Dana Jemison, Steve LaFollette, Lisa Rowlison de Ortiz, Cathy Scheiman, Kitty Whiteside

Records with duplicate [a in 010: only the record with the latest date in 005 will be loaded (so we’ll get the latest version).

Any record with an “add” date that is not equal to the “modified” date contains data added by UC staff. These will be preserved in a searchable file, the Data Exchange module in Millennium. Records will be saved in MARC format.

   ACTION ITEM: <? Dana will inquire with the Implementation Group?> if this is possible.

The topic of Millennium headings reports was mentioned.

   ACTION ITEM: Steve (and others?) will look for headings reports on the Millennium training server for consideration.

The subcommittee also discussed CUAF records. Some have no cross-references; some are not linked to bibliographic records; some are now represented by a national authority record, some are incorrect. It was decided desirable not to migrate CUAF records to Millennium. If Kitty has time, she will identify CUAF records so that they will not be migrated to Millennium. (I don't remember: What about series authority with 090 data?)

   ACTION ITEM: The subcommittee will send a memo to Charis Takaro and the ILS Implementation Team outlining the plan for dealing with duplicate authority records and request that LSO determine how to provide ongoing programmer support to the ARWG after Kitty’s recall appointment ends on 30 November 2008.