Making Changes to Copy – Serials

**→** *when a new description is not required* **←**

Changes Required by CONSER

* Title Proper ([RDA 2.3.2](http://access.rdatoolkit.org/2.3.2.html)) \*
* Later Title Proper ([RDA 2.3.8](http://access.rdatoolkit.org/2.3.8.html))
* Designation of Last Issue ([RDA 2.6.4](http://access.rdatoolkit.org/2.6.4.html)-[2.6.5](http://access.rdatoolkit.org/2.6.5.html), recorded as note per [RDA 2.17.5.3](http://access.rdatoolkit.org/2.17.5.3.html)) for ceased titles
  + also close off OCLC Fixed Fields: [DtSt](http://www.oclc.org/bibformats/en/fixedfield/dtst.html) and [Date 2](http://www.oclc.org/bibformats/en/fixedfield/dates.html)
* Date of Publication ([RDA 2.8.6](http://access.rdatoolkit.org/2.8.6.html)) for ceased titles, when issue is in hand and date is known
* Series Statement ([RDA 2.12](http://access.rdatoolkit.org/2.12.html))
* Frequency ([RDA 2.14](http://access.rdatoolkit.org/2.14.html))
* Carrier Type ([RDA 3.3](http://access.rdatoolkit.org/3.3.html)) \*
* Extent ([RDA 3.4](http://access.rdatoolkit.org/3.4.html))

1. corresponding with change in Carrier Type
2. for ceased titles, if not recorded when title was still current

* Dimensions ([RDA 3.5](http://access.rdatoolkit.org/3.5.html)) if dimensions are required for the type of resource
* “Latest issue consulted” (Note on Issue, Part, or Iteration Used as the Basis for Identification of the Resource, [RDA 2.17.13](http://access.rdatoolkit.org/2.17.13.html)) when any of the above changes are made
* Core related WEMI (see separate table)
* Any errors or omissions that affect identification or access

Changes Required Only When Necessary for Identification or Access

* Parallel Title Proper ([RDA 2.3.3](http://access.rdatoolkit.org/2.3.3.html))
* Other Title Information ([RDA 2.3.4](http://access.rdatoolkit.org/2.3.4.html))
* Parallel Other Title Information ([RDA 2.3.5](http://access.rdatoolkit.org/2.3.5.html))
* Variant Title ([RDA 2.3.6](http://access.rdatoolkit.org/2.3.6.html))
* Statement of Responsibility ([RDA 2.4](http://access.rdatoolkit.org/2.4.html))
* Edition Statement ([RDA 2.5](http://access.rdatoolkit.org/2.5.html)) \*
* Numbering of Serials ([RDA 2.6](http://access.rdatoolkit.org/2.6.html), recorded as note per [RDA 2.17.5.3](http://access.rdatoolkit.org/2.17.5.3.html)) other than Designation of Last Issue for ceased titles
* Place of Publication ([RDA 2.8.2](http://access.rdatoolkit.org/2.8.2.html))
* Publisher’s Name ([RDA 2.8.4](http://access.rdatoolkit.org/2.8.4.html))
* Date of Publication ([RDA 2.8.6](http://access.rdatoolkit.org/2.8.6.html)) other than for ceased titles
* Dimensions ([RDA 3.5](http://access.rdatoolkit.org/3.5.html)) if dimensions are not required for the type of resource (i.e. print)
* Language of the Content ([RDA 7.12](http://access.rdatoolkit.org/7.12.html))
* Creator ([RDA 19.2](http://access.rdatoolkit.org/19.2.html)) \* and any associated notes
* Other PFC Associated with a Work ([RDA 19.3](http://access.rdatoolkit.org/19.3.html)) \* and any associated notes
* Contributor ([RDA 20.2](http://access.rdatoolkit.org/20.2.html)) and any associated notes
* “Description based on” or “Latest Issue Consulted” (Note on Issue, Part, or Iteration Used as the Basis for Identification of the Resource, [RDA 2.17.13](http://access.rdatoolkit.org/2.17.13.html)) when no other changes are made

\* In some cases, changes in these elements may require a new description; see [RDA 1.6.2](http://access.rdatoolkit.org/1.6.2.html) for more information