

# Baker Group Subscription Form - Deposit Account

## INSTRUCTIONS:

● Complete form, enclose payment, and send to:

**BAKER Service, 133 Library, Campus 6000**

● Minimum deposit is **\$50.00** - submitted in one of the following forms:

1. A personal check payable to "**The Regents of UC**"
2. An Interdepartmental Order and Charge Form (IOC) made out to "**BAKER Service**"
3. Circle one: VISA/MASTERCARD/DISCOVER/ATM [ \_\_\_ VISA \_\_\_ MASTERCARD]

Amount of charge:

\$ \_\_\_\_\_

Card number:

\_\_\_\_\_

Name as it appears on the card:

\_\_\_\_\_

Expiration date \_\_\_\_/\_\_\_\_(mm/yy)

\_\_\_\_\_  
**Account Name**

(this should be a unique name to the group)

\_\_\_\_\_  
**Contact Person / Telephone # or e-mail**

(to whom account information will be directed)

\_\_\_\_\_  
**Department, School, or ORU**

\_\_\_\_\_  
**Campus Address**

\_\_\_\_\_  
**Account Principal**

(faculty or administrator responsible  
for account balance)

\_\_\_\_\_  
**Office Phone / Message Phone or e-mail**

**Authorized Users:** (Everyone, other than proxies, who will have actual possession of library materials must be on this list and must have his/her own library card.)

Name	Status* (F, S, G, P)	Address	Phone/e-mail	Signature**	Date
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(List additional names on a separate page and attach to this form.)

\* **Status:** F = Faculty S = Staff G = Grad P = PhD Candidate

\*\* I hereby authorize the BAKER Service to act as my proxy borrower in the Library at UC Berkeley. I agree to use BAKER only for my own research needs, and in compliance with the Library rules and policies. When requesting photocopies, I accept full responsibility for compliance with the copyright law of the United States (Title 17 U.S. Code).