

ATTACHMENT 3

Mellon Library/Faculty Fellowship for Undergraduate Research

ACADEMIC PARTNER INTERVIEW PROTOCOL

PROJECT PARTICIPATION

1. How and when did you hear about and come to be involved in the Mellon Initiative?
 - (Personally approached, Letter or Email invitation, etc.)
 - (Did you volunteer or were you asked to participate?)
2. In what capacity and how long have you been involved in this Initiative?
 - (I-Team/ project partner to one or more FFs, Summer Institute facilitator, Steering Committee, rep. of administrative or support division or program, project staff?)
- 2b. Did you receive any orientation, input, or training for your role as an Institute facilitator or I-Team member?

EVALUATION OF THE SUMMER INSTITUTES AND OWN ROLE IN THEM

3. Did you attend any of the Summer Institutes?
 - (In what years?) • (All or just some of the sessions?)

What role or roles did you fulfill in the sessions?

 - (Facilitator? Observer? Support partner to particular Fellow or Fellows? Organizer/Staff? Other?)

Describe what you did.
4. How did you feel about your role in these Summer Institutes? Are there ways you feel you could have made a stronger contribution?
5. Were there any ways in which you personally benefited from the Institute(s) or your collaboration with the Faculty Fellows?
6. Looking back on the **content** of the Institute(s), which presentations or discussions do you think were especially useful to the Faculty Fellows? Which seemed to be least productive? Which topics and sessions were **you personally most interested in**?
7. What were the most effective aspects of the way the Institutes were **structured**? Which features needed to be improved?
 - (Probe for cohort model, session length, facilitators, materials, amt. of interaction, logistics, homework assignments, use of technology, general tone, etc.)

POST-INSTITUTE COLLABORATION WITH FELLOWS

8. Did you provide personal support to one or more Faculty Fellows later, during the time they were starting to implement their course? Which Fellows? What types of help, feedback, or support did they seek from you and what types of assistance or resources did you offer or end up providing to them during this time? Were there differences in the ways that you worked with these various Fellows? Why was this the case?
 - (To what extent and in what ways were able to assist faculty in refining plans for their course and their research assignment?)
 - (To what extent did you offer input to faculty in discussions about their use of technology, their use of GSIs, or their assessment of student learning of research skills?)
 - (Were there other ways you provided support for Faculty Fellows and their courses?)
9. Did you have any conversations with or receive any communications from Faculty Fellows after their courses were over? What have you heard regarding what worked and what didn't work, and about what changes Faculty Fellows might try to implement in the future?
10. Have you involved others in your unit in your work for this program? Who? What function(s) have they performed?

CREATING EFFECTIVE LEARNING EXPERIENCES AND COLLABORATIONS FOR FACULTY AND SUPPORT STAFF

11. Thinking in general about the way the Mellon initiative was structured and carried out, what strategies and practices were especially effective in creating productive learning experiences for faculty? Did you notice any changes in the operation of the project across the four years that increased its effectiveness? Are there any ways in which the Institute and the follow-up with faculty might have been improved?
12. Focusing more particularly on the role of Academic Partners in the project, how might future collaborations among faculty and support staff at UCB be improved? How well did I-Teams work together to support and improve the various redesigned courses? Is there another structure for providing support to faculty that might work better?
13. What suggestions do you have for sustaining this initiative and extending it to other faculty on the UCB campus? Do you know of any other campus-wide initiatives or collaborations that have been influenced by the Mellon initiative?