MINUTES

Present: C Booth, J Dorner, B Dupuis, D Eifler, L Grigsby-Standfill, P Hamburg, C Lee, M Miller, M Prutsman, M Sholinbeck (recorder), J Woolums

I. Student Panelists for Development Events (Beth Dupuis)

Action item: All EIC members asked to suggest undergraduate students (especially in the sciences and social sciences, other than library student employees) for spring meetings with donors.

Action item: B Dupuis will look for candidates from the list of past Library Prize applicants.

II. K-12 Engagement and Support (Jill Woolums and Beth Dupuis)

J Woolums summarized responses to B Dupuis’ email seeking information on programs or other activities done library-wide in support of K-12 (or K-14). (Responses are listed in full at http://sunsite.berkeley.edu/wikis/EIC_WIKI/Main/K-12EngagementAndSupport)

Three basic categories of response:
   a. Outreach to K-12 teachers (tours, pedagogy, instruction sessions, etc.)
      
   b. Outreach to K-12 students (exhibits, events, etc.)
   c. Outreach to community colleges (reference, Transfer Alliance Pgm., etc.)

We realize there are activities missing from the list, and there was not a great response to the original call for information. B Dupuis wants to create from this a one-page document for Chancellor and others outlining what the Library does in this regard.

It was pointed out that in the past, there was more such activity, and campus financial support for it.
**Action item**: B Dupuis will send out another call for this information to a broader group of folks. The new message will include examples of what is sought in the hopes of eliciting a better response.

This discussion led to a conversation on what the limits of library activities for K-14 audiences should be. There are currently some formal programs at UCB; J Dorner stated she is willing to expand Doe/Moffitt support of these programs, but we have limited resources to support the more random requests for assistance that come our way.

Mention was made that K-14 *teachers* can get free UCB Library cards, and this ought to be added to the document being prepared, as should efforts like Calisphere, to which the Library contributed.

**Action item**: J Dorner will (a) forward the URL of a web page from another university library that details the differences between high school and university level research, and (b) create a mock-up or draft web page to which the UCB Library web will link on this topic.

III. Prioritization of Issues for Spring 2009 (All)

B Dupuis presented a summary and update on the eight priority issues from our original list of Issues of Interest; the complete list is online at [http://sunsite.berkeley.edu/wikis/EIC_WIKI/Main/Issues](http://sunsite.berkeley.edu/wikis/EIC_WIKI/Main/Issues).

The priority list, with brief comments, is:

1. Library instructor development program: Launched! First event in February 2009.
2. Creation and integration of digital learning objects and tutorials: Started by Karen Munroe (who is no longer at UCB). Tutorial Early Adopters group, led by M Prutsman, is keeping this alive.
3. Representation of library’s instructional role and services on Library web site: J Dorner working on this with WAG. Faculty focus groups were held to gather ideas – this will be a web site for them, not us. Plan is for it to be up by June.
4. Providing services to students when they most need it: Uncertainty on how EIC can address this. The 24/7 reference chat service is coming – not a EIC endeavor. Online tutorials will in part address this issue.
5. Effectively partnering with faculty (formal and informal approaches): EIC discussed liaison role in a previous meeting, and the need remains for addressing the instructional role of the liaisons.
6. Increasing the Library’s presence in web 2.0 tools: Perhaps this could include the learning of web 2.0 stuff by library staff. EIC has not
addressed this specifically, however many libraries are on their own utilizing such tools for instruction and outreach. C Booth is working on a FAQ Knowledge Base that incorporates some web 2.0 tools. She will demonstrate it at a future EIC meeting.

7. Incorporation of information literacy into courses: EIC is not currently involved in anything here. The Undergraduate Student Learning Initiative does this – it is a Mellon project.

8. Instructional materials to support library staff and course instructors: Instructional Materials Task Force produced a report a couple of years ago that addresses this. Report stated this needs to be tied with the Library instructor development program, thus we may see this develop more in the future. The course guide project was EIC’s one foray in this area.

**Action item**: We will continue this discussion at the February meeting. Folks should come with ideas on what is important to address before June, including stuff EIC has already started looking at. Can be conceptual issues, or specific items.

IV. Announcements: B Dupuis announced that future EIC meetings will be scheduled in 251 Doe Library for 1.5 hours.