

Library Canon Moffitt Copy Service Form

Date _____ **Date Due:** _____ **Request time of Pick up:** _____ **Procode** _____ **Tag#** _____

Invoice Number
Canon will supply invoice number

Your Name: _____
Unit Address: _____
Telephone: _____ **Call for Pick:** _____

Quantity	Description

Canon debit cards at Library discount (\$.08/Copy)
 Initial purchase includes cost of card, \$.75. Card can be regenerated at a Copy Center
 Site code for Canon Staff: Contract #333A

Subtotal	
Sales Tax (8.75)	
Amount to be charged	

***Chart String #** Account - Fund - Org - Program
1-56411 - - - 60

This order will be charge to La Tanya Patton's Blucard.

*Canon will not process your order without a chart string number

Ordered by: **Please Print last , first name** **Signature**
Purchase approved by: