<table>
<thead>
<tr>
<th>TRACER</th>
<th>The Library, University of California at Berkeley</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TO:</strong></td>
<td>Date ____________________</td>
</tr>
<tr>
<td><strong>FROM:</strong></td>
<td>Sender ________________</td>
</tr>
<tr>
<td></td>
<td>Library Unit ____________</td>
</tr>
<tr>
<td></td>
<td>Phone ________________</td>
</tr>
<tr>
<td></td>
<td>Email _________________</td>
</tr>
<tr>
<td></td>
<td>A ______ Rush process</td>
</tr>
<tr>
<td></td>
<td>_____ Notify borrower (card attached)</td>
</tr>
</tbody>
</table>

**B** Record number

- Author
- Title
- Series title, number, date

**C** BOOKS

- Sent to: _____ Date sent (rec'd): _____
- ____ Ordered for / in process in call # field
- ____ Not on GLADIS (explain below)
- ____ Cataloged book returned for correction
- ____ Cataloged book never received
- ____ Other ___________________

**D** SERIALS

- Sent to: _____ Date sent (rec'd): _____
- ____ New title cataloging
- ____ Successive entry (title change) cataloging
- ____ Cataloged piece never received
- ____ Cataloged title(s) returned for collection
- ____ Other ___________________

**E** BINDING

- Date sent: _______________________  Sent rush?:________
- ____ New binding (serials only) pam □  LC □  mylar □  buck □  color ________
- ____ Rebind or repair
- Additional information (e.g. binder's title or spine title)

**F** TRACER REPORT

MU 0105 2M rev. 11-95