

LAUC-B Executive Committee turnover meeting  
Thursday, August 13, 2009  
10 am - 12 noon  
303 Doe Library

Present: Armanda Barone, Judy Bolstad, Susan Koskinen, Corliss Lee, Jennifer Nelson,  
Lisa Ngo, Margaret Phillips, Sandy Tao, I-Wei Wang

## **I. Introductions of outgoing and incoming members**

### **II. Announcements**

- Next Gen Tech Services team will be visiting campuses. Armanda and Emily Stambaugh (CDL) will be holding an early-bird for staff at the Berkeley campus on September 1<sup>st</sup> to talk about the team's projects.

### **II. Overview of a Year of LAUC-B Business**

- Peer review
- Professional development events – 2-3 per year, one of which is a peer review workshop
- Townsend Fellow
- LAUC Statewide research grants
- Mentoring program for new librarians
- Administer professional development money
- Representation on LAUC statewide committees
- Vice-chair is a guest at Academic Senate Committee meetings
- Chair and Vice-Chair meet monthly with the University Librarian
- Monthly conference calls between statewide and campus chairs
- Produce four assemblies a year – Two Affiliated assemblies and two general assemblies
- Produce a conference every two years and the Distinguished Librarian Award every two years (in alternating years)
- Chair, Vice-Chair, and Past-Chair meet once a month
- Library representatives oversee Librarian interview lunches and the New Librarian Mentor Program
- LAUC-B Wiki
  - o Contains information for Chairs, committees, and other members; documents processes and duties
  - o Wiki will be integrated into the new LAUC-B website
  - o Each committee has a page on the wiki
  - o Corliss will send out URL and password to Ex-Comm

### **III. 2008-2009 in Review**

#### **A. Year in Review**

- Professional Development Committee organized several good Brown Bags: Two peer review workshops, one in the Fall and one in the Spring, Web 2.0 Tools,

and one well-attended workshop on Professional Development Funding. They also revised and clarified the Professional Development web page.

- LAUC-B pushed to expand what professional development funding could be used for, resulting in LBS creating a pilot project for the 2009-2010 year allowing LAUC-B funds to be made available for association memberships
- Townsend Fellow Brown Bag – Jim Spohrer is Townsend Fellow starting Fall 2009. Librarians need more support for research and funding; another Brown Bag is suggested for Spring to help prepare librarians for Fall applications.
- Nominations and Elections Committee experimented with electronic voting.
- Diversity Committee is working on Staff Mentoring program. Will present to Ex-Comm in September.
- Conference Committee is making progress in planning for Fall conference.
- Affiliated Librarians held two assembles this year; speakers were Ken Haycock from San Jose State University Library School and Laine Farley.
- Ex-Comm held a new librarian's reception in Spring 09.
- LAUC-B website is being reorganized and moving to Drupal. All pages will be assigned to a Ex Comm and committee chairs for updating.
- Two successful assemblies: Fall Assembly guest was Prof. J. Burrell of I-School, Spring Assembly guest was EVCP G. Breslaeur.
- LAUC-B blog: members are encouraged to post information on presentations attended and new librarians are encouraged to introduce themselves.
- Ex Comm surveyed members about their opinions on using technology as an alternative to travel. Lisa Ngo and David Eifler created a spreadsheet listing some alternatives to travel that will be posted on website.
- LAUC Statewide turnover meeting will be at UC Berkeley on Monday, August 17.
- LAUC Statewide Assembly will be at UC Berkeley on December 3.
- Issues that will continue into the 2009-2010 year include online elections, alternatives to conferences/online conferencing, the LAUC-B web site, Mentoring Task Force, professional development funding, and the use of volunteers in the library.
- Career Compass (see C. below)

#### B. Professional Development Funding

- The LAUC-B budget process was explained and there was some discussion about Professional Development funding for 2009-2010.
- Decision/further discussion was postponed until all of the new Executive Committee members can be present.

#### C. Career Compass

- Job standards in question: Library Professional 4. Concerns that job responsibilities overlap with Librarian responsibilities.
- Current Ex-Comm will follow up with HR about other concerns, then incoming Ex-Comm will take over. Concerns remain about Library Supervisor 2, and Library Manager 2,3 positions.
- Incoming Ex-Comm Chair and Vice-Chair agree to let current Chair and Ex-Comm follow up and put concerns on record.

- bSpace site will remain for others to use.

#### **IV. 2009-2010 Preview (Margaret Phillips)**

- Housekeeping
  - o Margaret will send out a message to confirm with the incoming Executive Committee that meetings held on the second Thursday of each month. (Lisa: has MP confirmed this?) do not conflict with anyone's schedule.
  - o Reflector will have new members added by September 1.
- Goals & Objectives
  - o Online elections
  - o Cal-cierge: new position created by campus to help new faculty members; campus is amenable to allow Cal-cierge to help new librarians also. Ex-Comm will make contact with the position.
  - o Continue working on Professional Development allocations
  - o Continue working on website
  - o Possibly assemble a task force to look how to add an online element to the LAUC-B Conference
  - o Charge a committee to start planning for 2011 LAUC-B Conference
  - o Charge a committee (that, hopefully, includes a member of Ex-Comm) to plan local arrangements for the Statewide Fall Assembly on December 3
  - o There is a pilot to pay for LAUC members' membership fees out of Prof. Development Funds; our goal is to move this out of the pilot phase and into regular operation
  - o Charge a committee for the 2010 Distinguished Librarian Award
  - o Invite Diversity Committee to give an update on their programs and charges
  - o Members are encouraged to send Margaret names of potential speakers for the Fall and Spring Assemblies.