

Minutes Meeting No. 11

LAUC-B Executive Committee Meeting

July 14, 2006

10:00 am – 12:00 noon

303 Doe

Present: Lily Castillo-Speed (Chair), Lucia Diamond (Vice Chair/Chair-Elect), Chris Tarr (Past Chair), Harrison Dekker (Treasurer), Manuel Erviti (Library Representative), Teresa Mora (Library Representative), Rita Evans (Affiliated Libraries Representative and recorder)

Absent: Brian Quigley (Secretary)

Guests: Committee on Appointment, Promotion and Advancement (CAPA) – Mary Ann Mahoney (Chair), James Eason, John Gallwey, Susan Koskinen, Corliss Lee

I. Announcements

T. Mora: The Diversity Committee will have almost complete turnover in membership as appointments for Mora, Holz and Hollis will be expiring.

II. Reports

A. Treasurer's Report (H. Dekker)

Balance as of July 13 is \$81,545. LAUC-B has received its allocation for the fiscal year. Harrison plans to talk to Mike Rancer in early August about how travel expenses are paid; specifically, are LAUC-B funds drawn down before other funds (Library) are accessed? (Affiliated Librarians request payment from LAUC funds.) He would like to find out if there is any problem with carrying funds over, and, if so, what we should do about it.

B. Meeting with University Librarian (L. Castillo-Speed and L. Diamond)

Lily and Lucia met with Tom Leonard on July 11. Mass digitization and the Bibliographic Services Task Force report are topics for discussion by the University Librarians. Susan Wong in LHRD is compiling historic statistics on the number of campus librarians; does LAUC have information on affiliated librarians? Susan has distributed ten recent position announcements and Tom referred Lily to Barbara Kornstein when asked about CAPA's role in position descriptions. Tom said it is an administrative decision to hire librarians in non-librarian jobs. He suggested talking to other campuses about these issues.

Diversity was also discussed, and Susan will bring up the idea of Diversity Fellows at Cabinet. Corliss suggested a coordinated LAUC response.

III. Meeting with CAPA – Confidential (All)

Members of CAPA were invited to discuss a number of questions which ExComm provided in advance. This confidential discussion was lengthy and most of the questions were the subject of extensive discussion. The entire exchange was very valuable and will form the basis for continued exploration of these issues with CAPA and future involvement with LAUC-B membership.

- A. What is CAPA's role in approving job descriptions?**
- B. What can CAPA tell us to help with the problem of salary equity?**
- C. What is happening with the extension of the Librarian series?**
- D. How are instructional roles of librarians evaluated in cases?**
- E. How can CAPA and ExComm address the question of retention of librarians?**
- F. Can we measure the cost of the peer review process in terms of time spent?**
- G. Would it be possible to have merit reviews more streamlined while retaining full review for promotion and career status?**
- H. Is it true that a short, concise dossier can be as compelling as an extensive case?**
- I. Is there some way that CAPA can be informed about Library Assistant jobs that have librarian duties?**

Following the meeting, Lily sent a message to CAPA thanking them for their work over the past year and she asked that it be included in the minutes:

“We had to end the meeting before we covered all the issues completely but I'm hopeful that it will be the beginning of more discussions and closer communication. One regret I have is that time ran out before ExComm could officially thank you for all your hard work this year. CAPA's work is hard every year and we understand that often some of your other job duties and professional pursuits have to be put on hold for extended periods. Thank you for the adjustments and sacrifices you've made to finish the cases on time. We all depend on you and you came through!”

Next LAUC-B ExComm meeting will be the turnover meeting from 10:00-12:00 on August 31 in 303 Doe.