

Minutes Meeting No. 9

LAUC-B Executive Committee Meeting

May 11, 2006

10:00 am – 12:00 noon

303 Doe

Present: Lily Castillo-Speed (Chair), Lucia Diamond (Vice-Chair/Chair-Elect), Chris Tarr (Past Chair), Brian Quigley (Secretary), Harrison Dekker (Treasurer), Manuel Erviti (Library Representative), Rita Evans (Affiliated Libraries Representative)

Absent: Teresa Mora (Library Representative)

Guests: Mari Miller, Jennifer Nelson

I. Announcements

L. Castillo-Speed: Several successful events took place recently: the Affiliated Libraries Assembly, the National Library Workers Week Event, and the Chancellor's Diversity in Action Forum (with a good turnout from LAUC-B members).

II. Reports

A. Treasurer's Report (H. Dekker)

Balance as of May 10 is \$10,667.57. Though we believe we have not, Harrison will confirm whether LAUC-B has received its distribution for this fiscal year.

B. Meeting with the University Librarian (L. Castillo-Speed/L. Diamond)

Lily and Lucia met with UL Tom Leonard on April 27. They discussed the LAUC-B Spring Assembly, the Diversity in Action Forum, and the letter from Social Sciences Council on librarian succession.

C. Academic Senate Library Committee (L. Diamond)

Lee Leighton spoke to the committee about the RLG/OCLC merger and the LC series cataloging changes. In response to faculty questions, the committee also discussed search tips for finding series in the catalog. The committee approved a name change for the University Committee on Library to the University Committee on Libraries and Scholarly Communication, as long as it does not conflict with the Office of Scholarly Communication.

III. Continuing Business

A. LAUC Elections

The slate was announced at a membership meeting on May 1, and the Nominations and Elections Committee is ready to proceed with the election.

B. LAUC-B Committee Procedures/Committee Website Templates

Rita presented a revised draft of the LAUC-B Committee Web Pages document. ExComm recommended a few minor changes.

Action Item: Rita will revise the document then send it to the committee chairs, with specific suggestions when appropriate.

C. LAUC-B Conference Committee

Jean McKenzie, Karen Munro, and Allan Urbanic have volunteered to serve on the conference planning committee. ExComm agreed that a few more volunteers were needed. ExComm also agreed that the conference planning committee would decide whether to move the conference to Fall 2007.

Action Item: Lily and Rita will talk to a few more potential volunteers.

D. Research Committee Update

ExComm discussed the Research Committee's proposals on forums for LAUC Research Grant recipients to discuss their projects. ExComm agreed that the LAUC-B Fall Assembly would be one possibility, where projects could be briefly presented.

Action Item: Lily will ask David Sullivan, LAUC-B representative to the statewide Research and Professional Development Committee, to forward our comments from the April meeting to the statewide committee for discussion.

E. Further Recommendations for DLA Committee

Postponed until next meeting.

F. Further Recommendations for Committee on Diversity

ExComm members can continue to send recommendations to Dayna Holz, chair of the Committee on Diversity.

G. LAUC-B Spring Assembly

ExComm reviewed the agenda for the LAUC-B Spring Assembly. Lily discussed ideas for her Chair's Report.

Action Item: Brian will send out the committee reports to the membership.

H. LAUC Statewide Spring Assembly

The LAUC Spring Assembly will be held at UCLA on June 1. Information about registration and travel can be found on the website at [http://www.library.ucla.edu/committees/lauc/la/about/assemblies/springassembly/2006/](http://www.library.ucla.edu/committees/lauc/la/committees/lauc/la/about/assemblies/springassembly/2006/).

IV. New Business

A. Planning for Meeting with CAPA

ExComm agreed to reschedule two upcoming meetings, which are now tentatively set for Friday, July 14 and Thursday, August 31. ExComm discussed the upcoming meeting with CAPA in July and will continue planning at the next meeting.

Action Item: Brian will ask Randy to update the calendar of ExComm meetings.

B. Task Force on Library Internships Update

Mari Miller requested this item be added to the agenda. The task force has revised the draft guidelines and is working on the checklist, and then they will solicit input from throughout the library. Until the guidelines and checklist are approved, units will continue to follow their existing practices.

Action Item: Mari will solicit comments from library staff about the draft guidelines and checklist.

Next LAUC-B ExComm meeting will be held on Thursday, June 8, 10am -12pm, 303 Doe Library.