

Minutes Meeting No. 7

LAUC-B Executive Committee Meeting March 9, 2006

**10:00 am – 12:00 noon
303 Doe Library**

Present: Lily Castillo-Speed (Chair), Lucia Diamond (Vice-Chair/Chair-Elect), Chris Tarr (Past Chair), Brian Quigley (Secretary), Manuel Erviti (Library Representative), Teresa Mora (Library Representative)

Absent: Harrison Dekker (Treasurer), Rita Evans (Affiliated Libraries Representative)

Guests: Tanya Hollis, Dayna Holz

I. Announcements

ExComm appointed John Berry, John Kupersmith, Ramona Martinez, Carole McEwan and Jennifer Nelson to the Task Force on Library Internships. Mari Miller is chairing the task force.

II. Reports

A. Treasurer's Report (H. Dekker)

No report.

B. Meeting with the University Librarian (L. Castillo-Speed/L. Diamond)

Lily and Lucia met with UL Tom Leonard on March 7. They discussed the Bibliographic Services Task Force (BSTF) report and the new librarians reception.

C. Academic Senate Library Committee (L. Diamond)

The committee has drafted comments on the five white papers from the Academic Council Special Committee on Scholarly Communication. Tom Leonard updated the committee on library construction and other library projects, including the Open Content Alliance, Portico, CLOCKSS and the BSTF report. The committee hopes to expand its membership next year.

III. Continuing Business

A. Action Items from Meeting of February 9

ExComm checked our progress on the action items from our last meeting.

B. Conference Committee Charge

Harrison will not be able to chair the planning committee after all. ExComm decided to send a call for volunteers then appoint a chair from among the volunteers. Harrison will be available to consult with the planning committee.

Action Item: Lily will draft a call for volunteers for the conference planning committee.

C. New Librarians Reception

Invitations have been sent to the LAUC-B membership and the Academic Senate Library Committee. Lily also sent personal invitations to the new librarians. Lily will introduce the new librarians at the reception. Tom Leonard will speak on behalf of The Library, Nick Robinson will speak on behalf of the Affiliated Libraries and Manuel Erviti will promote the LAUC-B mentoring program.

Action Item: Brian will confirm the catering details and the alcohol permit. He will also investigate color copies of the invitation for display at the reception.

D. Bibliographic Services Task Force Report

There will be a brown bag discussion about the BSTF report on March 10 and an early bird about the report on March 13. ExComm decided to have a brown bag meeting also, coordinated by the Committee on Professional Development, to gather comments for the LAUC-B response.

Action Item: Lily will contact the Committee on Professional Development for an update on the brown bag meeting. She will send final details to the LAUC-B membership.

E. LAUC-B Spring Assembly

Lily is waiting to hear from the Chancellor's Office. The speaker and date are still to be determined.

F. Committee on Diversity

Dayna Holz, Chair of the Committee on Diversity, presented their draft Report on Current Procedures for Hiring New Librarians. ExComm discussed the report and its recommendations. Additional comments should be sent to Dayna.

Action Item: ExComm members will review the report and send their comments to Dayna. The Committee on Diversity will revise the report accordingly.

IV. New Business

A. Committee on Nominations and Elections

Tanya Hollis, Chair of the Committee on Nominations and Elections, updated ExComm on its progress. Reviewing the statewide election calendar, the slate must be announced by May 1 in order to meet all the deadlines. If the LAUC-B Spring Assembly takes place after that date, we will need to arrange a special business meeting to announce the slate and take nominations from the floor.

Tanya also reported that the LAUC-B Committee Service Histories needs to be updated. ExComm agreed that the document needs to be updated and posted to the website. In the future, the Committee on Nominations and Elections will send its recommendations for committee appointments to ExComm for approval. Once approved, the Secretary will work with the webmaster to update the committee rosters and the service histories.

Action Item: Tanya and Brian will update the Committee Service Histories and post it to the website.

B. Budgeting

Postponed until a future meeting.

C. Correspondence from LAUC-B Members

Lily has received issues from members via email:

- (a) Day-long interviews: Do other campuses use day-long interviews for librarians? ExComm members' experiences confirm that many academic librarian recruitments use day-long interviews.
- (b) Publicity for LAUC-B programs: ExComm confirmed that allusers should be invited to LAUC-B programs of broad interest (e.g., Google Book Search).

Action Item: Brian will ask Dean Rowan to make a note about allusers invitations in the procedures for the Committee on Professional Development.

Next LAUC-B ExComm meeting will be held on Thursday, April 13, 10am -12pm, 303 Doe Library.