



how a library school intern
can help you

environmental design library

lauc-b – april 5, 2011 – learning how a library school intern can help you -- david eifler



expectations

- Generally internships are “successful” if you get more than you give. You cannot count on this in that you’ll be giving tours, guidance, explanation of processes, mentoring librarianship, etc. Interns work slower than paid employees – because they’ve never done it before.
- Understand that SJSU SLIS Program is now 100% online. You may also be providing the “socialization experience” students no longer receive in a virtual library program.
- If you don’t enjoy mentoring, you probably shouldn’t do this; at best you’ll get marginally more labor out than you put in.

the process - selection

- Determine who direct supervisor will be.
- Post job description .
- Schedule interviews; include frank discussion of what both parties want out of the internship.
- Set schedule and identify work location.

the process - internship

- Provide intern with orientation to Cal, Library, and position.
- Complete UCB-HR paperwork.
- Provide opportunities outside of internship responsibilities.
- Weekly monitoring of progress.
- Post final product on website – **make visible**.
- Online assessment of internship for SJSU.
- References and letters of recommendation.

benefits

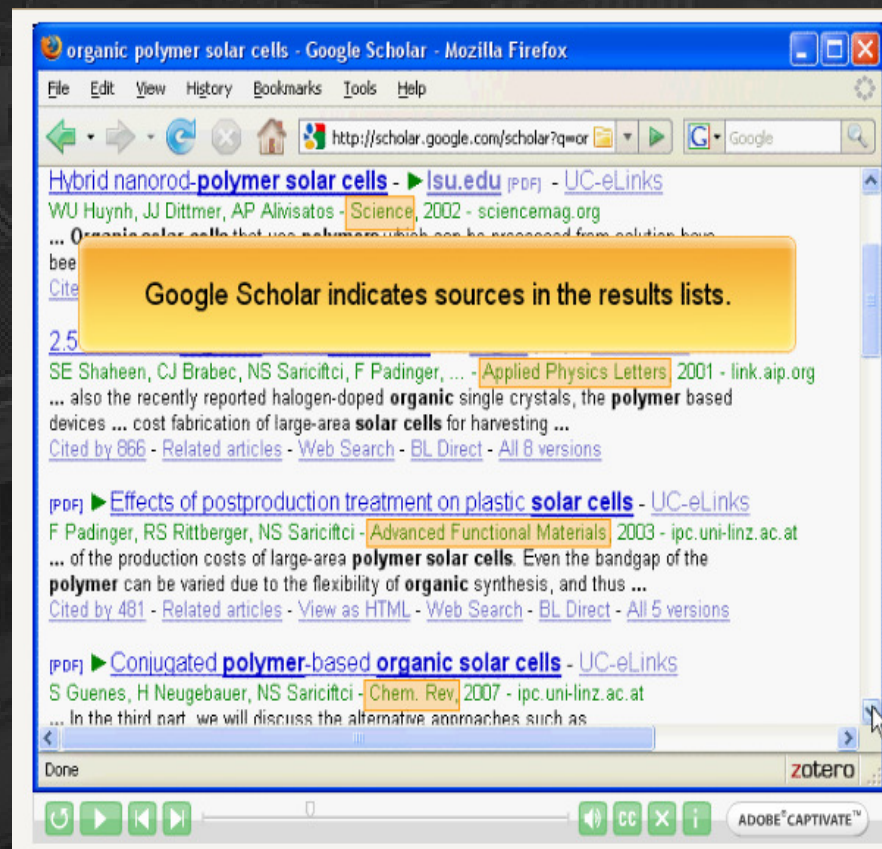
- Interns bring new ways of viewing librarianship into your organization.
- New skill sets that current employees may not have.
- Fresh eyes on old practices... “why do you do it that way?”
- Mentoring as “good karma” towards the profession.
- Interns may stick around after internship in down market.

past projects

fall 2009 — (Erin)

- Captivate tutorial on Using Google Scholar

<http://www.lib.berkeley.edu/ENVI/envigooglescholar.html>



past projects

spring 2010 — (Teddy)

- Update Vernacular Architecture guide

<http://www.lib.berkeley.edu/ENVL/vernacular.html>

- Guide on how to update research guides.

UC BERKELEY LIBRARY | HOME | SEARCH

**Environmental Design Library
Vernacular Architecture and Landscape Architecture Resource Guide**

This is a brief and selective guide to materials available in the [Environmental Design Library](#), and includes basic research tools, historical sources, and strategies for finding materials in the UC Berkeley Libraries. The [Anthropology Library](#), [East Asian Library](#), [Ethnic Studies Library](#), [South/Southeast Asia Library](#), [Center for Chinese Studies Library](#), and [Doe and Moffitt Libraries](#) also have relevant materials.

Only selected general materials are listed here; in fact, specific sources are generally excluded from this guide. Terms related to a particular building material (e.g. straw, adobe), a stylistic term (e.g. Shaker, Safavid), or cultural descriptor (e.g. nomads, Haida) will lead to additional worthwhile material, even when the main focus is not architecture per se, and should be searched as well.

- [Methodology](#)
- [Subject Headings](#)
- [Dictionaries & Encyclopedias](#)
- [Bibliographies & Guides to the Literature](#)
- [Surveys & General Information](#)
- [Journals](#)
- [Journal Indexes, Abstracts & Databases](#)
- [Other resources](#)

Vernacular architecture and landscape architecture, often called the "ordinary" or "traditional" built environment, is a subject which crosses many disciplines: architecture, landscape architecture, historic preservation, building science, cultural anthropology, urban geography, archaeology, material culture, history, folklore, gender studies and human geography among them. As a result, information about vernacular architecture can be found in a variety of libraries and resources on campus.

Revised and updated May 2010 by Stephanie Walls, Reference Intern. Compiled by Claire Dannenbaum, Reference Intern, and Elizabeth Byrne. [CONDITIONS of USE](#)

★ = recommended

METHODOLOGY

Books in this section are examples of materials that provide guidance on the methods, principles and procedures of studying vernacular architecture. They discuss ways to analyze vernacular architecture and the built environment including cultural and sociological aspects and influences. For a broader scope, see the Methodology section of the Environmental Design Library Guide: [History of Architecture](#).

Analyzing activity areas, an ethnoarchaeological study of the use of space / Susan Kent. Albuquerque: University of New Mexico Press, 1984.
Anthropology C679.E85.K46 1984

Approaches to the study of traditional dwellings and settlements / Desmond Clark [et al.]. Berkeley, CA: Center for Environmental Design Research, University of California at Berkeley, 1989. Traditional dwellings and settlements working paper series, v. 4.
EnvDesign NA7100 .T74 v.4 Periodical stacks

Changing methodologies in the field of traditional-environment research / William Bechoefer [et al.]. Berkeley, CA: Center for Environmental Design Research, University of California, Berkeley, 1994. Traditional dwellings and settlements

past projects

summer 2010 - Simone

- Online tool for Arch 170 to walk students through the steps of creating their initial bibliography using RefWorks or Zotero

http://lib.berkeley.edu/ENVI/arch170_tutorial/tableofcontents.html

ENVIRONMENTAL DESIGN LIBRARY

210 WURSTER HALL, UC BERKELEY, 94720 • 510.642.4818

Encyclopedias

Begin with *Oxford Art Online* (you can access this through the Environmental Design Library website to Electronic Resources to Electronic Resources Types A-Z to Encyclopedias and Almanacs (under "O")).

Work through this exercise using the keywords you've selected for your paper topic or the example terms provided in this exercise.

Once in *Oxford Art Online*, search for your topic (example: "tholos tomb" if you don't have a topic yet) selecting all sources:

Oxford Art Online
ALL CONTENT | BIOGRAPHIES | SUBJECT ENTRIES | IMAGES | TOOLS & RESOURCES

Welcome to Oxford Art Online
The home of Grove Art Online and the access point for Oxford art reference subscriptions and publications.

Search by source

tholos tomb SEARCH

Grove Art Online
 The Oxford Companion to Western Art
 Encyclopedia of Aesthetics
 The Concise Oxford Dictionary of Art Terms

Search for images only

SEARCH

Advanced Search

Example:

1. Enter "tholos tomb" or your search term into the search field
2. Select the "search" button

The results page for "tholos tomb" lists nearly 100 entries and images. If you have received too many results for your search term, you may refine your search (using the menu on the left side), but be sure to skim for **related terms**.

3. Click the "Tholos tomb" **Subject Entry** link from Grove Art Online for a broad introduction to the topic.

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Thumbnail On Print Email

past projects

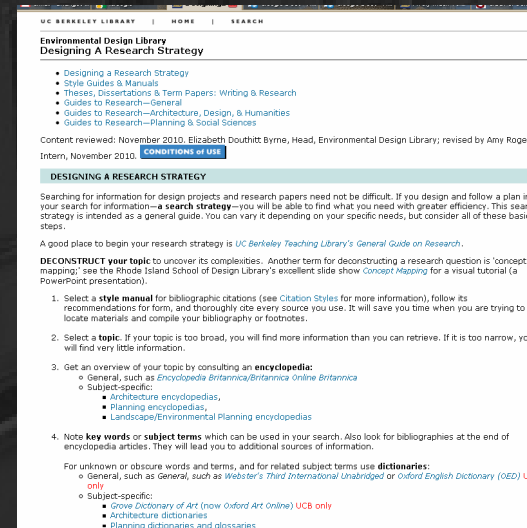
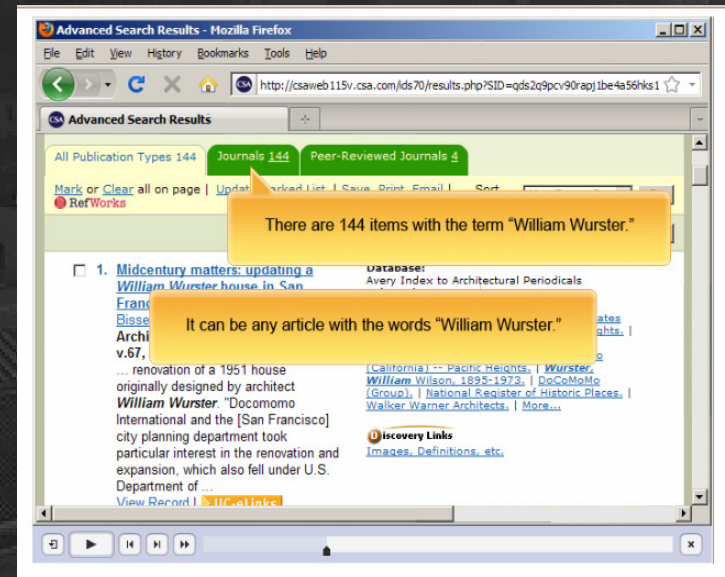
fall, 2010 - Amy

- Screencast on using the Avery Index

http://www.lib.berkeley.edu/ENVI/videos/avery_tutorial

- Update of Designing a Research Strategy guide

http://www.lib.berkeley.edu/ENVI/research_strategy.html



current projects

- Art Full Text screencast tutorial

History of Planning
research guide *(Lynn)*

<http://www.vimeo.com/21186039>

- Beatrix Farrand
bibliography of 2200
volume gift to UC that
began the Architecture →
ENVI Library *(Jaye)*

The screenshot displays a search interface with the following elements:

- Search Filters:** A grid of checkboxes for various databases and collections, including Bibliographic Index Plus, ERIC, Readers' Guide Retro, Biography Reference Bank, Essay & General Lit, Short Story Index, Book Review Digest Plus, Humanities & Social Sci Retro, Short Story Index Retro, and Book Review Digest Retro.
- Search Options:** Links for "Basic Search" and "Advanced Search". A search box contains the text "corbusier". The "As:" dropdown is set to "All - Smart Search". There are two "Keyword" dropdown menus.
- Sort and Action:** A "Sort By:" dropdown is set to "Date". There are "Clear" and "Start" buttons.
- Limit Dates To:** Radio buttons for "Any Year" (selected), "Within last 12 months", and "From Year: [] To Year: []".
- Limit To:** Checkboxes for "Full Text", "Page Image (PDF)", "Peer Reviewed", and "Non-Peer Reviewed".
- Expand:** A checkbox for "Also, search within the full text of the articles, for extra results".
- Document Type:** A dropdown menu set to "All".
- Physical Description:** A dropdown menu set to "All".
- Video Player:** A progress bar at the bottom shows the video is at 01:24.

ideas for future projects

- Complete a collection level finding aid
- Create a presentation highlighting donor contributions
- RSS feeds of new faculty publications to update our website
- Update, reorganize Campus Buildings web guide
- Update rare book prices in our catalog
- Add citations to Pacific Coast Architects Database
- Design, administer, and assess a patron survey
- Create online tutorial on Trade & Popular Journals
- Index Architect & Engineer