

NOTES FOR CONTRIBUTORS

Manuscripts

Manuscripts may be submitted to the Editor at any time. Papers of less than c. 3000 words will be given preference. Typescripts should be double spaced on one side of A4 paper. Abstracts will not be printed. Authors should retain a good copy of the paper in case of loss or damage in transit.

Archaeology in New Zealand is prepared on a word processor. Authors preparing papers on an IBM compatible computer using Word, Word Perfect or DOS text are requested to provide a copy of their paper on a 3 ½ inch disk. Papers may be e-mailed as an attachment preferably in Word, WordPerfect, or DOS – ASCII text. Authors should keep the formatting very simple as the paper needs to be completely reformatted to fit into the *Archaeology in New Zealand* A5 template. The Editor will supply a formatted disk for the preparation of complicated tables.

Illustrations

Line drawings should be drawn in ink to page proportions – either A4 or the final A5 size. Space should be allowed for margins and captions, which will be type-set. Photographs or good photocopies of drawings are acceptable.

Photographs should be submitted as high contrast glossy prints. Black and white are preferable to colour.

References

The Harvard system should be used. References should be listed at the end of the paper following the style used in this issue, and cross-references in the text should take the following form: (Green 1972: 16).